

## ONLINE REGISTRATION FOR SPARTA UNITED SC

1. Go to spartaunited.org. Click on the registration tab on the left side of the window:

The screenshot shows the homepage of Sparta United Soccer Club. The header features the club's name and logo, along with the Adidas logo. A navigation menu includes links for HOME, CLUB INFO, PROGRAMS, TEAMS, TOURNAMENTS, COLLEGE INFO, CONTACT US, and TRYOUTS. On the left, a 'SITE CONTENTS' menu lists various categories, with 'Registration' highlighted by a red circle. The main content area displays the '2014 STATE CUP' logo and a news article titled 'RSL State Cup'. On the right, there are sections for 'UPCOMING EVENTS' and 'NEWS'.

2. Click on the online registration link:

The screenshot shows the 'Registration' page on the Sparta United Soccer Club website. The page title is 'Registration'. The text reads: 'Online registration for state competition, x-league and academy play is completed here. Follow the link [ONLINE REGISTRATION](#), and it will direct you to a new website. Attached below are instructions on how to register online. Please print them prior to registration so the registration process goes easy.' The 'ONLINE REGISTRATION' link is circled in red. Below the text is a link for 'ONLINE REGISTRATION INSTRUCTIONS'.

3. Click on the Registration Tab:

**Sparta United Soccer Club**  
UTAH YOUTH SOCCER ASSOCIATION

Registration | Tournament | Gaming

Welcome to Sparta United Online Registration for the 2014 2015 Season

To get started with the registration process, click on the "Registration" tab above.

Registration fees are for both Fall and Spring play and include:  
State & District CO OP Fees

Payments can be made with Mastercard, Visa, American Express, and Discover

**Registration begins May 23, 2014 for U7 - U10**  
**Registration begins June 1, 2014 for U11 - U18**

**ASSOCIATION HOT SHEET**

Available on the App Store

You must have a team assignment code from your team manager in order to continue online registration.

Please enter the assignment code exactly how it appears with capital letters and dashes.

4. Click on player registration and then select option #1 and put in your username and password:

**IMPORTANT:** If you have a child that has played competition soccer in the past then you already have an account and do not need to create a new one. If you have forgotten your username/password then click on the "Forgot Username / Password" link.

If this is your first child to play competition soccer you will need to select "Create New Account" and it will walk you through the process of setting up your account.

[<< BACK TO MY ACCOUNT LOG IN](#)

**Select registration type(s)**  
Season: Fall/Spring 2014-2015

Select registration type(s): \* ?

Player Registration     Coach / Admin Registration

\* are required fields

**OPTION 1: Returning player/member, please login using your username and password.**

Username\*    Password\*

Login

\* are required fields    [Forgot UserName / Password](#)

**OPTION 2: New player/member, please click Create New Account button below.**

Create New Account

If you are unable to get username/password for OPTION 1, please use OPTION 2. System will try to match your existing account even if you create a new account.

Only use option #2 if this child is your first child to play UYSA. If you have other children who have played UYSA then you already have an account.

- If the player is listed under family members, click on the Continue tab. If the player is not listed under family members, then click on the add new Player tab.

**Account Primary Contact**

**Name:** Gomez Test  
**Address:** 123 Elm St. Sandy, UT 84092  
**Phone:** (808) 222-5555 (c)  
**Email:** test@test.com

To switch the primary contact, please click [Switch Primary](#).

---

**Add All Your Family Members To Be Registered**

Name	IDNum	DOB	Gender	Relationship	
Gomez Test	40454-311023		M	Father	<a href="#">Edit</a>
Jake Test	73319-687727	03/24/2006	M	Player	<a href="#">Edit</a> <span style="float: right;">?</span>

- Click on the register as player tab to the left of the player's name.

4 Steps To
1: Add Family Member >>
2: Create Registration >>
3: Accept ELA >>
4: Make Payment >>
5: Print Form
?

**Register Only Members Who Play This Season ( Fall/Spring 2014-2015 )**

Name	ID Num	DOB	Relationship	Registration
Gomez Test	40454-311023		Father	--
Jake Test	73319-687727	03/24/2006	Player	<input type="button" value="Register as Player"/>

If you would like to add additional family members please click the back button  ?

**List Of Registrations Just Created**

Name	IDNum	DOB	PlayLevel	AgeGroup	AssignmentCode	RegType	Remove
?							

7. Put in the assignment codes that the manager gave to you for this player:

**Register Jake Test as Player**

**Jake Test**

**Team Assignment Code**

? What is team assignment code?  
Enter Team Assignment Code\*

Enter

Cancel

\*Required    \*\*Just One Required

After enter the assignment code, click on the Enter Tab. It will look like this:

**Register Jake Test as Player**

**Jake Test**

**Team Assignment Code**

? What is team assignment code?  
Enter Team Assignment Code  
7165-75770-PL01 Sparta 06 DH

**Personal Information**

First Name*	Initial	Last Name*	Suffix
Jake		Test	

Gender\*      Birthdate\*

Male	March	24	2006
------	-------	----	------

**Emergency Contact Information**

Person to Notify in Emergency\*      Telephone\*

List any medical problem/prohibition player has

Save      Cancel

\*Required    \*\*Just One Required

The name of the team will be to the right of the assignment code box. You can enter more information on this page and click on Save.

- Click on continue .

UYSA Concussion Policy

4 Steps To **1: Add Family Member >>** 2: Create Registration >> 3: Accept ELA >> 4: Make Payment >> 5: Print Form ?

Name	ID Num	DOB	Relationship	Registration
Gomez Test	40454-311023		Father	--
Jake Test	73319-687727	03/24/2006	Player	Registering Now

If you would like to add additional family members please click the back button << Back ?

Name	IDNum	DOB	PlayLevel	AgeGroup	AssignmentCode	RegType	Remove
Jake Test	73319-687727	03/24/2006	X_League	Under 9	7165-75770-PL01	PL	Remove

Continue >>

- Read each ELA (Electronic Legal Agreement) and click the I Agree box next to each agreement.

6 of 7 CONCUSSION MANAGEMENT POLICY (2014-15)

Action Plan for Head Injuries: UYSA has adopted these policies for the management of concussions in youth soccer. o Any player showing signs or symptoms of a concussion shall be immediately removed from participation/competition. o All UYSA players sustaining or suspected of sustaining a traumatic brain injury MUST use the UYSA Concussion Clearance Form in order to return to play. o UYSA will not allow any athlete who has sustained or is suspected of sustaining a traumatic brain injury to return to play until UYSA has received a UYSA Concussion Clearance Form for that athlete bearing the signature of a Qualified Health Care Provider. A Qualified Health Care Provider is someone who meets the following requirements: Licensed in the state of Utah under the Division of Occupational and Professional Licensing Act May evaluate and manage a concussion within the health care provider's scope of practice Successfully completed a continuing education course in the evaluation and management of a concussion within 3 years. Appropriate Clearance of Head Injuries: UYSA will follow these guidelines for managing concussions or suspected concussions in youth soccer. o The Qualified Health Care Provider who has cleared the athlete must provide a statement that they are trained in the evaluation and management of concussions. o Optimally, all athletes should progress through the "Return-To-Play Protocol" (R.T.P.P) on the UYSA Concussion Clearance Form before returning to play, but athletes may return to play without completing the protocol if indicated on the UYSA Concussion Clearance Form by a Qualified Health Care Provider. o The UYSA Concussion Clearance Form must be returned to the appropriate administration before final clearance is granted. The Appropriate Administration is the person(s) responsible for the clearance information depending on the event in which they were injured. UYSA Administrative Staff is

I Accept

7 of 7 UYSA REFUND POLICY

The UYSA registration fee is not refundable. The state competition league fee is refundable before alignment for the season in which a refund is requested has taken place.

I Accept

Your Firstname\* Your Lastname\*

Gomez Test

Agree & Continue Print

Click the Agree & Continue Tab.

10. If you want the RSL ticket. Be sure to select it on the payment page. Otherwise, you will not be able to get the \$7 ticket. Additionally please be sure to select the game that you want by going to the indicated link on the advertisement.

**To redeem the Promo Ticket after purchase, please visit the link listed on the UYSA/RSL Flyer. Please copy the link down as you will not see the flyer after checkout is completed**

**\*Please note. Your registration will not be complete if a payment is not submitted. Without submitting a payment the system will automatically cancel your registration.**

2 Steps To **1: Add Family Member >>** **2: Create Registration >>** **3: Accept ELA >>** **4. Make Payment >>**

**Make Payment**

**Utah Youth Soccer Donation** Amount  
Utah Youth Soccer works hard to improve the soccer experience for all members in Utah. If you would like to help financially support our efforts to improve and develop fields and provide scholarships and financial assistance to our players, please donate any amount below. Utah Youth Soccer and our community truly appreciate your support.

\$0  \$10.00  
 \$25.00  \$50.00

Product	Promo Code	Qty	Price
✓ <b>Jake Test</b> , Club Fee, Under 9 ,X_League		1	450.00
✓ <b>Jake Test</b> , CO-OP Fee, Under 9 ,X_League		1	50.00
✓ <b>Jake Test</b> , Registration Fee, Under 9 ,X_League		1	4.00
<input type="checkbox"/> <b>Jake Test</b> , RSL Promo Ticket /////To redeem ticket, copy link above on promo flyer and visit link after purchase		1	7.00
✓ <b>Jake Test</b> , UYSA Registration Fee, Under 9 ,X- League		1	11.00
✓ <b>Jake Test</b> , UYSA State League Fee, Under 9 ,X- League		1	42.00

Items Ordered

6 item(s) totaling: 557.00  
Order Total: 557.00  
Total Due: 557.00


Payment Method\*

11. Click on the down arrow to choose to pay in full or to choose the payment plan. The first payment will always be larger as it includes the first payment to the club plus the state and District CO OP fees.

Payment Method\*

Payment Plan

12. Choose which credit card you want to use under Payment Plan Payment Method. Click on the down arrow under Select Payment Plan Schedule. Enter your information requested on the credit card and click on Continue.

<b>Payment Method*</b>		<b>Billing Address 1*</b>	
Payment Plan		123 Elm St.	
<b>Payment Plan Payment Method*</b>		<b>Address 2</b>	
American Express			
<b>Select Payment Plan Schedule*</b>		<b>Country*</b>	
Choose One		United States of America	
<b>Name as it appears on Credit Card*</b>		<b>City*</b>	<b>State/Province</b>
		Sandy	UT
<b>American Express #*</b>		<b>Zip/Postal Code*</b>	
		84092	
<b>Expiration Month / Year *</b>		<b>Billing Phone No*</b>	
5 / 2014			
<b>Card Verification Number*</b>			
			
(On the back of your card, locate the final 3 digit number)			
<a href="#">Help finding Card Verification Number   Using Amex?</a>			
<input type="button" value="continue &gt;&gt;"/>			

13. Print the forms for registration. Sign the registration form in both places asked and give it to your team manager. If you are new to the club, be sure to give the team manager a copy of your birth certificate.